



information by design

IMMEDIATE START – FACE-TO-FACE RESEARCH INTERVIEWERS IN NOTTINGHAM

A Fantastic Opportunity – temporary part-time or full-time flexible work with an IMMEDIATE START

- **No selling** is involved; the job involves asking questions on behalf of Nottingham City Council.
- You need to be **reliable, confident, and happy** to work **mainly outside**.
- You must be **based in Nottingham** to apply for this post, or be able to travel to Nottingham at the times required for the job.
- You must be willing to work outside in different weather conditions, and have suitable waterproof clothing.

It's a great way to get some real experience to add to your CV – working with the public, team work, and communication skills. If you are a student, then this work is useful practical experience to help you with your studies. We are also able to act as a referee for you so that you can use the work to help you to apply for other jobs.

RATES OF PAY

National Minimum Wage dependent on age as below:

- Aged 18 - 24: £7.38 plus holiday pay of approximately 10%, which equates to £8.11 per hour.
- Aged 25+: £7.83 per hour plus holiday pay of approximately 10%, which equates to £8.61 per hour.

HOURS OF WORK

You can choose the days that you work, depending on availability of sessions, but **you must work at least one day at weekends**. Work sessions are subject to availability and weather. You must work for:

- We work from 11.00 am until 7.00 pm with a half-hour unpaid lunchbreak on Tuesday, Wednesday, Thursday, Saturday and Sunday, although this is subject to change due to weather conditions.
- You need to work at **least one day at the weekend** (either Saturday or Sunday) working from **11.00am to 7.00pm** and **at least two other half days during the week**. You can work all weekend if you prefer
- The half days in the week are **11.00-3.00 pm (4 hours)** or **3.30 – 7.00 pm (3.5 hours)**.
- You will therefore work 7.5 hours at the weekend and a further 6 or 7 during the week as a minimum – a total of 13/14 hours minimum, but you can work more than this.
- You must be available to work from **9th October until the beginning of December 2017**.
- Please note: You will need to meet with the rest of team at either a central location or in the geographical area that you are allocated in Nottingham. If you choose morning sessions, transport to the work area will be provided. If you choose only an afternoon session you may need to travel to the area where the work is taking place but this will be possible by public transport. Work may not be available on some days due to adverse weather conditions.

HOW TO APPLY

The application process is very simple and you only need to submit your CV online using the following link. Please apply online at www.iby.com/vacancies.

OUR COMPANY

Information by Design is a market and social research company based in Hull, and we are undertaking two major projects in Nottingham for the seventh year running. We are members of the Market Research Society and our Head Office is on the University of Hull campus.

Please visit www.ibyd.com to see more about IbyD.

FURTHER INFORMATION

Please contact Aleksandra Puflea if you have any queries or would like more information.

Telephone: 01482 467425 | Mobile: 07921 249140 | E-mail: alecsandra.puflea@ibyd.com

CLOTHING

You must have practical clothing for the weather (e.g. warm and waterproof smart clothing) which is suitable for this work involving walking outside in wet and windy conditions. You will be provided with a company polo shirt to wear but you must have waterproof shoes and a waterproof jacket. You cannot wear trainers for this work.

WHAT DOES THE JOB INVOLVE?

The job involves working as part of a team working across Nottingham, conducting face-to-face interviews with members of the public at their doors. Please note that you will never be on your own – you will always be with other team members – and you will be asking set questions. We offer full training and support to do the work, so no experience is needed, but if you have already worked with the public, such as a call centre, or charity fundraising or a similar area, that would be an advantage. Please be aware that this work is conducted mainly outside. You will:

- Be walking across different areas of the City of Nottingham, calling on people in their own homes and interviewing them on their doorstep.
- Follow a paper-based questionnaire, and ask the questions that are in this.
- Be expected to achieve a number of interviews in each hour
- Need to make sure that you talk to people in the right age group, gender and ethnicity to the 'quotas' or number that we set for you.
- Need to make sure that the information you collect is accurate and recorded in line with our quality standards and the Market Research Society Code of Conduct.

01/10/18